

SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of Meeting	13th February 2018		
1.	Attendees and apologies			
	Present:	Councillor Sven Hocking (SH) – Wiltshire Council – Chair Councillor John Walsh (JW) – Wiltshire Council Councillor Atiquel Hoque (AH) – Wiltshire Council Peter Durnan (PD) – Cycle Opportunities Group Salisbury Patricia Podger (PP) – Elizabeth House Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship Graham Axtell (GX) – Wiltshire Council Paul Shaddock (PS) – Wiltshire Council		
	Apologies:	Councillor Jeremy Nettle (JN) – Salisbury City Council Pam Rouquette (PR) – Salisbury Walking Forum		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Salisbury Area Board meeting on the 9 th November 2017. The Salisbury Area Board minutes can be found at: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&MId=11057&Ver=4		
3.	Financial Position			
		Current financial position - £1,500 still unallocated.		

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4.	Top 5 Priority Schemes			
a)	<p>Issue No: 3222</p> <p>Request for improved pedestrian facilities on Old Blandford Road between Lywood Close (recent development) and where the existing footway begins at the northern junction of Old Blandford Road and Harnwood Road.</p>	<p>Work was scheduled to be undertaken week beginning 19th February 2018 but was cancelled due to poor weather. Awaiting revised works programme.</p>	<p>That the Area Board notes the update.</p>	<p>PS</p>
b)	<p>Issue No: 4000</p> <p>Request for improved cycle route signage on Avon Valley Shared Use Path.</p>	<p>Work provisionally scheduled for week beginning 12th March 2018.</p>	<p>That the Area Board notes the update.</p>	<p>PS</p>
c)	<p>Issue No: 4759</p> <p>Request for a footway to be constructed on Downton Road between the bus shelter opposite the BP filling station and Harnham Gyratory.</p>	<p>Results of topographical survey received. Preliminary design work to commence in March 2018.</p>	<p>That the Area Board notes the update.</p>	<p>PS</p>

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d)	Issue No: 4869 Request for improved signage to stop HGVs travelling along Albany Road and Wyndham Road.	Sign posts unable to be erected due to a Virgin Media cable not being buried deep enough below ground. Virgin Media have been contacted and asked to relocate cable. Virgin Media contractors have started works to relocate the cable but have since been called to other Virgin Media sites. Contractors have indicated that they will complete the works in Endless Street by the end of February 2018. Once the Virgin Media cable has been relocated the signs posts and signs will be erected. A road marking indicating that HGVs have to turn right at the junction of Endless Street and Bedwin Street was laid in August 2017.	That the Area Board notes the update.	PS
e)	Waiting Restriction Requests	Traffic Regulation Order (TRO) Team currently undertaking the legal work to produce TRO advert to allow the formal consultation to be undertaken. Formal consultation is expected to begin in March 2018.	That the Area Board notes the update.	PS
5.	Other Priority schemes			
a)	Issue No: 4710 Request for improved signage to Nos. 22-26 Jewell Close.	Work scheduled to be completed by the end of February 2018.	That the Area Board notes the update.	PS
b)	Issue No: 5480 HGVs and coaches using Dews Road. Request for HGV warning signs to be erected.	A metro count survey was undertaken in Dews Road between the 10 th March 2017 and 20 th March 2017 (it is council practice not to undertake further metro count surveys at a location previously surveyed within 12 months). The results of the most recent metro count survey recorded there to a total number of 10296 vehicles using Dews Road. Of those 10296 vehicles a total of 4 (equates to 0.04% of all traffic recorded) were classed as being HGVs. Given the number of HGVs recorded as using Dews Road (bearing in mind that they could have legitimately been	That the Area Board approves the allocation of £300 to allow this work to be undertaken.	PS

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		<p>accessing the area) it is questionable whether or not a sign should be provided.</p> <p>If the group wishes for a sign to be provided then the provision of an 'Unsuitable for HGV sign' would, because of the need to relocate an existing illuminated sign post to accommodate the sign, cost approximately £1500. A 'No HGVs' road marking could be provided at an estimated cost of £300 (undertaken alongside other lining works) or £1150 (undertaken as a standalone lining project).</p>		
c)	<p>Issue No: 5485</p> <p>HGVs and coaches using Salt Lane between its junctions with St. Edmund's Church Street. Request for improved HGV warning signs to be erected.</p>	<p>Design work to commence in March 2018.</p>	<p>That the Area Board notes the update.</p>	PS
d)	<p>Issue No: 5551</p> <p>Request for contraflow cycling to be introduced into Queen Street.</p>	<p>To introduce contraflow cycling in Queen Street would require a TRO amendment to allow cyclists to travel against the 'One Way' restriction currently in place and some signing amendments to indicate that cyclists can travel in contraflow. The TRO amendment could be introduced on either an experimental or permanent basis. Irrespective of which basis any TRO amendment is taken forward the estimated cost of introducing contraflow cycling in Queen Street is £1,500. The TRO work for both this issue and issue No. 5555 could be undertaken at the same time.</p>	<p>SH stated that Salisbury City Council were currently looking at proposals to pedestrianise areas of the city centre, including Queen Street. SH further stated that the proposals developed for Queen Street would consider cyclists desire to legally be able to use Queen Street in both directions and any change in use of Queen Street for cyclists would only be brought forward as part of the pedestrianisation proposals.</p> <p>In view of these comments the group agreed that no further action</p>	PS

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			would be undertaken in relation to this issue at this time.	
e)	Issue No: 5555 Request for contraflow cycling to be introduced into High Street.	To introduce contraflow cycling in High Street would require a TRO amendment to allow cyclists to travel against the 'One Way' restriction currently in place and some minor signing amendments to indicate that cyclists can travel in contraflow. The TRO amendment could be introduced on either an experimental or permanent basis. Irrespective of which basis any TRO amendment is taken forward the estimated cost of introducing contraflow cycling in High Street is £500 (on the basis that the TRO work for both this issue and issue No. 5555 are undertaken at the same time).	SH stated that in consideration of the comments relating to Issue 5551 that Salisbury City Council's plans to pedestrianise areas of the city centre would undoubtedly require TRO amendments and that the proposal to legally allow cyclists to use High Street in both directions would be taken forward as part of that TRO work. In view of these comments the group agreed that no further action would be undertaken in relation to this issue at this time.	PS
f)	Issue No: 5556 Request for improved signage of the existing cycle contraflow in Rolleston Street (from its junction with Winchester Street to the access road to the rear of the Three Swans Surgery).	Design work to commence in March 2018.	That the Area Board notes the update.	PS
g)	Bus Shelters in Salisbury	A company that would be able to repair / replace the roofs of the damaged shelters has yet to be identified. JW advised that Karen Linaker (Salisbury Community Engagement Manager) had informed members of the Salisbury Area Board that there would potentially be some grant funding	SH and JW to submit a bid to the Salisbury Area Board for some of the remaining unallocated grant funding to be spent on replacing the bus shelters in Devizes Road and Coronation Road.	SH / JW

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		<p>remaining unallocated following the March meeting of the Salisbury Area Board and had invited bids for the unallocated funding from elected members. JW suggested that it may be worth submitting a bid for funding to replace one or two of the shelters. SH felt that it would be worth submitting a bid for funding in view of the difficulties both he and PS were having in finding a contractor to prepared to refurbish the shelters in question.</p> <p>PS advised that of the five bus shelters that the CATG had identified as needing replacing the shelters in Devizes Road and Coronation Road were in the worst condition when last inspected.</p>		
h)	Maintenance of Street Nameplates	SH has identified a potential contractor who would be able to undertake the works to repaint the faded / worn signs. Discussions with potential contractor regarding the proposed works are ongoing with a view to issuing a works order in February/March 2018.	That the Area Board notes the update.	PS / SH
i)	Stratford Road Crossing Point	Lining works associated with the works scheduled to be completed by the end of April 2018.	That the Area Board notes the update.	PS

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j)	Request for waiting restrictions to be introduced outside of No. 8 Sidney Street	<p>Although site visits undertaken by officers had indicated that the temporary water filled barriers outside of No. 8 Sidney Street were not being moved the resident of this property was still claiming that they were being moved which in turn was preventing them from being able to put out the ramp they required to get their mobility scooter in and out of the property.</p> <p>The group indicated at its previous meeting that it would consider funding the installation of bolt down bollards is the resident was still have problems accessing/egressing their property. Funding for the provision of some bolt down bollards at this location has been identified from an alternative budget so there is no requirement for the CATG to fund their provision. The bolt down bollards were installed the week beginning 29th January 2018 and as such this issue has been closed.</p>	That the Area Board notes the update.	PS
6.	New Requests / Issues			
a)	Issue No: 5713 Request for a driveway protection (white bar) marking to be laid outside of No. 9 Assisi Road	In line with Wiltshire Council practice this request has been passed to Area Highways Office and been added to the list of ad-hoc lining works to be undertaken when funding permits. Originator of the issue has been advised that if vehicles are parking in such a way that it prevents them from accessing or egressing their driveway then they can report the vehicles to the Police who are able to undertake enforcement action using their powers to deal with offences of obstruction of the public highway.	That the Area Board notes the update.	PS
b)	Issue No: 5741 Request for waiting restrictions in Town Path to prevent parked cars from obstructing the slipway into the River Nadder	Although double yellow lines could be provided at this location two alternatives that would be quicker and cheaper to provide would be either a yellow box marking or a worded keep clear marking.	The group felt that given the environmentally sensitive nature of the location a worded keep clear marking should be provided as it was considered to be less visually intrusive.	PS

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		Either type of road marking could be provided at an estimated cost of £600 (undertaken alongside other lining works) or £1450 (undertaken as a standalone lining project).	That the Area Board approves the allocation of £600 to allow this work to be undertaken.	
c)	Issue No: 5776 Request for an unsuitable for HGVs sign to be provided at the junction of Clifton Road and Devizes Road	The estimated cost of providing an unsuitable for HGVs sign at this location is £350.	That the Area Board approves the allocation of £350 to allow this work to be undertaken.	PS
d)	Issue No: 5783 Request for directional sign to South Hills City Nursery located in the Elim Church in Dews Road.	Discussions with the manager of the South Hills City Nursery has identified that they were not seeking highway directional signage but rather to place an 'A' Board in the vicinity of the junction of Dews Road and Fisherton Street. The South Hills City Nursery do not need the permission of the CATG to put out an 'A' Board. The manager has been advised of this and that if they do decide to place an 'A' Board on the public highway it must not cause an obstruction of the footway and it if does the council will undertake enforcement action as necessary.	The group asked that it be recorded that it felt that there was no particular need for the South Hills City Nursery to put an 'A' Board out but acknowledged that they were permitted to do so. The group asked that this item be closed.	PS
e)	Issue No: 5817 Request for a driveway protection (white bar) marking to be laid outside of Pirbright, Kingsland Road	In line with Wiltshire Council practice this request has been passed to Area Highways Office and been added to the list of ad-hoc lining works to be undertaken when funding permits. Originator of the issue has been advised that if vehicles are parking in such a way that it prevents them from accessing or egressing their driveway then they can report the vehicles to the Police who are able to undertake enforcement action using their powers to deal with offences of obstruction of the public highway.	That the Area Board notes the update.	PS

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f)	<p>Issue No: 5913</p> <p>Request for the provision of a handrail alongside the flight of steps leading from Cheshire Close to St. Michael's Road.</p>	<p>There is currently no handrail alongside the flight of steps leading from Cheshire Close to St. Michael's Road. The cost of providing a handrail alongside these steps is estimated to be £2000.</p>	<p>The group felt that the provision of handrail at this location was necessary but acknowledged that there was not sufficient funding available in the remaining CATG budget for this financial year to allow this work to be taken forward. The group asked that funding be allocated to this project from the CATG's 2018/2019 budget allocation.</p> <p>That the Area Board approves the allocation of £2000 to allow this work to be undertaken from the CATG's 2018/2019 budget allocation.</p>	PS
g)	<p>Issue No: 5914</p> <p>Request for alterations to be made to the flight of steps leading from Cheshire Close to St. Michael's Road to provide additional landing platforms.</p>	<p>Current design guidance is that flights of steps should have a landing platform every 12 steps. The steps leading from Cheshire Close to St. Michael's Road do not accord with this guidance. If the group wish to pursue this scheme a brief will need to be issued to the council's consultants Atkins to undertake a detailed inspection of the steps and prepare a preliminary design outlining the work required to alter the steps to meet current design guidance. If the group support pursuing this issue a cost estimate to undertake the work outlined above will need to be obtained from Atkins and reported back to the June meeting of the group. Members of the group would then need to determine whether or not they wished to fund the work. PS advised that the cost of the design work would likely take up the whole of CATG's 2018/2019 budget allocation.</p>	<p>Whilst the group supported the desire to bring these steps up to current design guidance they felt that they could not agree to allocate the whole of the CATG's 2018/2019 budget allocation to on scheme and as such asked that this issue be closed.</p>	PS

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h)	<p>Issue No: 5253</p> <p>Request for street nameplate for Hedley Davis Court. This street nameplate would replace one that is currently missing from the road.</p>	<p>The estimated cost of providing a street nameplate at Hedley Davis Court would be £250.</p>	<p>That the Area Board approves the allocation of £250 to allow this work to be undertaken.</p>	PS
7.	Closed Items			
a)	<p>Issue No: 4246</p> <p>Request for additional sign to inform cyclists that they can travel along South Street against the 'One Way' TRO.</p>	<p>Sign erected in January 2018. All works are complete and the issue has been closed.</p>	<p>That the Area Board notes the update.</p>	PS
b)	<p>Issue No: 5253</p> <p>Request for street nameplate for Syringa Court incorporating a 'No Through Road' sign.</p>	<p>Street nameplate was installed on 25th January 2018. All works are complete and the issue has been closed.</p>	<p>That the Area Board notes the update.</p>	PS
c)	<p>Issue No: 5265</p> <p>Request to improve visibility of vehicles approaching from the right for motorists existing India Avenue onto Devizes Road.</p>	<p>Salisbury City Council have undertaken works to cut back the foliage at the junction of India Avenue and Devizes Road. The issue has been closed.</p>	<p>That the Area Board notes the update.</p>	PS
d)	<p>Issue No: 5472</p> <p>Speeding vehicles in Stratford-Sub-Castle.</p>	<p>Metro count surveys were undertaken in Stratford Road between the 31st October 2017 and the 15th November 2017. The recorded speed of traffic using Netherhampton Road was below the threshold for further action and as such the issue has been closed.</p>	<p>That the Area Board notes the update.</p>	PS

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e)	Issue No: 5601 Speeding vehicles in Mill Road	The originator of this issue was advised that if a completed metro count survey application form had not been received by the 28/11/17 this issue would be closed. A completed metro count application form was not received by the council and as such this issue has been closed.	That the Area Board notes the update.	PS
f)	Issue Nos: 5823 and 5858 Request for a yellow box marking to be provided at the junction of Devizes Road and York Road	<p>In principle the provision of a yellow box marking at the junction of Devizes Road and York Road is a reasonable request and would be of benefit to residents seeking to access York Road. However, from a practical point of view of the provision of a yellow box marking would impact on the operation of St. Paul's Roundabout as it would stop vehicles from resting on vehicle detection loops used in conjunction with the roundabout, the implication of which is that motorists would find it more difficult to exit Devizes Road.</p> <p>As the signals form part of St. Paul's Roundabout, for which Highways England (HE) are responsible for operating, any decision to provide a yellow box marking would require their consent. Having raised this matter with HE they have confirmed that they would not give their consent.</p> <p>HE have been asked that as part of any future upgrade of the traffic signal equipment at St. Paul's Roundabout they reposition the vehicle detection loops so that a yellow box marking could be provided at the junction of Devizes Road and York Road in the future.</p> <p>The originators of the issues to be informed of the above and then the issues will be closed.</p>	That the Area Board notes the update.	PS

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g)	Issue No: 5844 Request for 'Frail or disabled pedestrians likely to cross road ahead' warning signs to be erected in Stratford Road	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 8 th January 2018 but did not support this request. This issue has been closed.	That the Area Board notes the update.	PS
h)	Issue No: 5846 Request for double yellow lines to be repositioned within the visibility splay at the junction of Hollows Close and Harnham Road	Salisbury City Council considered this matter at their Planning & Transport Committee Meeting on the 8 th January 2018 but did not support this request. This issue has been closed.	That the Area Board notes the update.	PS
i)	Area Board Grant Application No: 2037	A message of thanks has been sent to the Ramblers for their work on improving Bishops Walk footpath. The issue has been closed.	That the Area Board notes the update.	SH

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8.	Other Items			
a)	Highway Maintenance Update	<p>GX from the Area Highways Office provided a verbal update on existing and proposed highway maintenance schemes in the Salisbury Community Area for the 2017/2018 and 2018/2019 financial years.</p> <p><u>Carriageway Resurfacing</u></p> <p>GX advised that the Local Highways Investment Fund report outlining that the proposed carriageway resurfacing sites for the 2018/2019 financial year had been published. A copy of the report can be viewed on the following webpage:</p> <p>http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1125&MId=10881&Ver=4</p> <p>GX advised that in Salisbury during the 2018/2019 financial year carriageway resurfacing works would be undertaken in London Road, Westwood Road and Endless Street and that skid resistance improvement works would be undertaken at Harnham Gyratory and Fugglestone Red roundabout.</p> <p><u>Footway Resurfacing</u></p> <p>GX advised that footway resurfacing works would be undertaken in London Road and St. Ann's Street before the end of the current financial year.</p> <p>GX stated that the budget for footway resurfacing works during the 2018/2019 financial year had not yet been finalised so he was unable to say what works would be taken forward. GX</p>	<p><u>Footway Resurfacing</u></p> <p>SH be provided with a list of potential footway resurfacing sites and the estimated costs of works when available.</p> <p><u>Additional Funding for Footway Maintenance Works</u></p> <p>The group agreed that the additional funding for footway maintenance works be spent on the proposed scheme for Woodstock Road.</p> <p>That the Area Board ratifies the CATG's decision to spend the additional funding for footway maintenance works in Woodstock Road.</p>	<p>GX</p> <p>GX</p>

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		<p>advised that the schemes eventually taken forward would come from the following:</p> <ul style="list-style-type: none"> • Footway resurfacing schemes remaining unfunded from the 2017/2018 financial year – Blyth Way, Braemar Rise, Churchfields Road, Devizes Road, Exeter Street, Lovett Green, Rambridge Crescent and Rolleston Street. • Footway resurfacing schemes put forward for delivery during the 2018/2019 year – Attwood Road, Bourne Avenue, Bishopdown Road, Burford Avenue, Downton Road, Juniper Drive, Montague Road, Ridgeway Road, St. Edmund’s Church Street, Shakespeare Road and Westbourne Close. <p><u>Additional Funding for Footway Maintenance Works</u></p> <p>GX reminded the group that the Cabinet had allocated an additional £8,800 worth of funding for footway maintenance works in the Salisbury Community Area and that the CATG’s were able to determine in which location it would be spent. GX advised that there was a footway resurfacing scheme proposed for Woodstock Road which had an estimated cost of £8,500 and that he would recommend spending the money at this location.</p>		
9.	Date of Next Meeting:	12 th June 2018		

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Salisbury Community Area Transport Group

Highways Officer – Paul Shaddock

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Salisbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Salisbury Area Board will have a remaining Highways funding balance of £0 in the CATG allocation available for the 2017/2018 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1. There are no specific safeguarding implications related to this report.